



DEVELOPMENT & BUILDING CONTROLS – **POLICY – *Assessment of Development Applications*** ***for Councillors and Designated Staff***

Policy

Development Applications lodged by or on behalf of Councillors or Senior Staff (including the General Manager, Directors and staff with delegated authority to approve Development Applications).

Objective

To provide an appropriate level of transparency for the assessment and determination of Development Applications which are required to be notified or advertised.

Procedures/Practice

1. All Development Applications lodged by or on behalf of Councillors or Senior Staff (including the General Manager, Directors and staff with delegated authority to approve Development Applications) must be assessed by an Officer that is not the applicant and reported to Council for determination.
2. An assessment in accordance with Section 79C of the Environmental Planning and Assessment Act, 1979 will be completed and submitted to the Development & Environmental Services Committee (DESC) and/or a meeting of Upper Hunter Shire Council (UHSC) for consideration.
3. Recommendations from the DESC shall be submitted to the next meeting of UHSC for determination of the application.

References

This Policy was adopted by Council at its meeting on 27 February 2017, and replaces that of the same title adopted on 26 August 2013.

Review Date

February 2021, by the Director Environmental & Customer Services.

Authorised by:.....
Waid Crockett, General Manager

6/3/17
Date