



## FOOD PREMISES NOTIFICATION

Most food businesses in NSW are required to notify their food activity details to the relevant enforcement agency unless exempt. This requirement is imposed by the Food Act 2003.

The notification must be updated if any details change, including:

- before any new business or premises starts operation or moves location
- if the nature of the business changes
- if ownership changes

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### Business Details

- New notification  Change of details

Company name

Trading business name  ABN

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### Business Size

- Small: 1 - 10 employees in food/retail sector
- Medium: 11 - 50 employees in food/retail sector
- Large: over 50 employees in food/retail sector

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### Business Type

- |   |   |
|---|---|
| <input type="checkbox"/> Aged care facility   | <input type="checkbox"/> Hotel/motel        |
| <input type="checkbox"/> Art gallery          | <input type="checkbox"/> Kiosk              |
| <input type="checkbox"/> Bakery               | <input type="checkbox"/> Licensed club      |
| <input type="checkbox"/> Bed and breakfast    | <input type="checkbox"/> Mobile caterer     |
| <input type="checkbox"/> Cafe                 | <input type="checkbox"/> Newsagency         |
| <input type="checkbox"/> Canteen              | <input type="checkbox"/> Pharmacy           |
| <input type="checkbox"/> Caravan park         | <input type="checkbox"/> Pub/tavern         |
| <input type="checkbox"/> Caterer              | <input type="checkbox"/> Seafood retail     |
| <input type="checkbox"/> Childcare centre     | <input type="checkbox"/> Service station    |
| <input type="checkbox"/> Coffee shop          | <input type="checkbox"/> Supermarket        |
| <input type="checkbox"/> Convenience store    | <input type="checkbox"/> Takeaway food shop |
| <input type="checkbox"/> Fruit and veg retail | <input type="checkbox"/> Other _____        |
| <input type="checkbox"/> Health food shop     |   |

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## Contact Details

First name  Last name

Business address

Postal address

Phone (*business hours*)  Phone (*after hours*)

Email

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## Declaration and Consent

By giving this information I consent to the information being recorded on a register and stored. I also consent to this information being disclosed to other relevant Australian agencies engaged in the administration of the Public Health Act 2010. If any information supplied by me may be considered to be untrue or misleading in any respect, I understand that Upper Hunter Shire Council and the NSW Health may take such action as it believes necessary including the disclosure of the information to any person or body the authority considers has a legitimate interest in receiving it, and I consent to such disclosure.

Name

Signature  Date

### OFFICE USE ONLY

Date received  Date entered  FP no.  DD file no.

Date scanned  Officer

**PRIVACY STATEMENT** The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998. Any personal information supplied or collected will only be stored and processed for lawful purposes directly related to the functions and activities of Upper Hunter Shire Council.