



**COMMERCIAL LIQUID TRADE WASTE  
APPLICATION FORM  
CLASSIFICATION A (Category 1)**

ASSESSMENT NUMBER \_\_\_\_\_ PARCEL NUMBER \_\_\_\_\_  
APPLICATION DATE \_\_\_\_\_ METER No. / SIZE \_\_\_\_\_

NAME OF PROPERTY OWNER (Not Lessee) \_\_\_\_\_  
ADDRESS OF PROPERTY OWNER \_\_\_\_\_  
\_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_ MOBILE \_\_\_\_\_  
EMAIL \_\_\_\_\_

BUSINESS TRADING NAME where discharge will occur \_\_\_\_\_  
BUSINESS ADDRESS \_\_\_\_\_  
\_\_\_\_\_

PROPERTY DESCRIPTION LOT \_\_\_\_\_ SEC \_\_\_\_\_ DP \_\_\_\_\_  
CONTACT PERSON FOR BUSINESS \_\_\_\_\_  
PHONE \_\_\_\_\_ FAX \_\_\_\_\_ MOBILE \_\_\_\_\_  
EMAIL \_\_\_\_\_

*(Complete the following if different to the owner)*

APPLICANT'S NAME \_\_\_\_\_  
APPLICANT'S ADDRESS \_\_\_\_\_  
\_\_\_\_\_

PHONE \_\_\_\_\_ MOBILE \_\_\_\_\_ FAX \_\_\_\_\_  
EMAIL \_\_\_\_\_

The Liquid Trade Waste Application Fee for this Financial Year is \_\_\_\_\_

**TYPE OF BUSINESS**

- ✓ Commercial retail food preparation activities – please fill out and attach Section 1.
- ✓ Other commercial activities – please fill out and attach Section 2 – Mechanical Repairers, Section 3 - Laboratory or Section 4 – Animal Wash, as appropriate.

If there are multiple business activities that discharge liquid trade waste to the sewerage system, please list details in the following table:

Shop No.	Pit No.	Trading Name	Business Activities / Processes	Number of Seats	Number of Staff

**DESCRIPTION OF FLOW**

Maximum rate of discharge to sewer \_\_\_\_\_ kL/hour or L/second

Maximum daily discharge to sewer \_\_\_\_\_ kL/day

**LIQUID TRADE WASTE EQUIPMENT AND SERVICE / MAINTENANCE DETAILS**

Pit No.	Exist. or Prop. (E or P)	Pretreatment Equipment	Volume (Litres) or Flow Rate (Litres/Hr)	Date of Last Pumpout and / or Service / Maintenance	Pumpout / Service / Maintenance Frequency (Weeks)	Waste Haulage Contractor / Service Maintenance Contractor



- ❖ Waste liquids that contain pollutants at concentrations which inhibit the sewage treatment process – refer *Guidelines for Sewerage Systems: Acceptance of Trade Waste (Industrial Waste)* (ARMCANZ/ANZECC, 1994).

**PLANS**

Application to be accompanied by two (2) copies of plans showing:

- ✓ Details and location of all processes, tanks, pits and apparatus associated with the generation of liquid trade waste
- ✓ Details, location, capacity/dimensions, material of construction and lining of the proposed pre-treatment facilities
- ✓ Details of pipes and floor drainage conveying the effluent
- ✓ Stormwater drainage plan and measures for prevention of stormwater ingress into the sewerage system
- ✓ Any additional information as requested by Council

<b>Signature of owner or person holding authority to sign</b>	<b>Print Name (Block Letters)</b>	<b>Date</b>
<b>Signature of Trade Waste Officer</b>	MARTIN WESTPHAL <b>Print Name (Block Letters)</b>	<b>Date</b>

**SECTION 1  
STAND ALONE COMMERCIAL RETAIL FOOD PREPARATION BUSINESS**

**Please fill out the following if your business is involved in commercial food preparation activities that discharge liquid trade waste to the sewerage system.**

In the table below, tick the 'name of process' that best describes what your business does, and write the number of seats or beds your business has (if any). In addition, please indicate if your premises contains the following:

**Potato peeling appliance/s** – number of appliances \_\_\_\_\_

**Dishwasher/s** – number of appliances \_\_\_\_\_

Tick	Name of Process	No of Seats or Beds
	Bakery (only bread baked on site)	
	Bakery (pies, sausage rolls, quiches, cakes cooked on premises)	
	Bakery (imported pies & sausage rolls)	
	Bakery (with coffee shop – eat in)	
	Bistro (no hot food cooked – sandwiches (coffee) only)	
	Bistro (hot food cooked and served)	
	Boarding house/hostel kitchen	
	Butcher – retail	NIL
	Café	
	Cafeteria	
	Canteen	
	Caterer	
	Club	
	Coffee shop/sandwich shop – no hot food cooked or served	
	Coffee shop – hot food cooked or served	
	Commercial kitchen/caterer	
	Community hall kitchen – tea and coffee only	
	Community hall kitchen – hot food cooked and served	
	Chicken – BBQ/charcoal	
	Chicken – retail fresh outlet with cutting and preparation of meat	
	Day care centre	
	Delicatessen – no meat cooked on site – no hot food prepared or served	
	Delicatessen – hot food prepared or served	
	Doughnut shop	
	Fish shop – fresh (retail) no cooking on site	
	Fish shop – cooking on site	

<b>Tick</b>	<b>Name of Process</b>	<b>No of Seats or Beds</b>
	Food caravan	NIL
	Fruit and vegetable market (retail)	NIL
	Function centre	
	Garbage bin cleaning – within commercial premises, ie hotel/restaurant	NIL
	Hostel	
	Hotel bistro	
	Hotel restaurant	
	Hotel snack bar	
	Hot bread shop	
	Ice cream parlour	
	Ice cream parlour with hot food take away	
	Juice bar – no hot food prepared or served	
	Juice bar – hot food prepared or served	
	Loading dock – fruit and vegetable	
	Mixed business (minimal hot food)	
	Motel kitchen/restaurant	
	Nightclub	
	Nursing home kitchen	
	Patisserie – croissants and muffins	
	Pie shop (with or without pastry)	
	Pizza home delivery/take away only	NIL
	Pizza cooking/reheating (no preparation or washing up on site, pizza heated in retail container and sold for consumption off site)	
	Pizzeria	
	Pizza restaurant	
	Restaurant	
	Salad bar – no cooking	
	Salad bar – cooking	
	Sandwich bar/coffee lounge – no cooking	
	Sandwich bar/coffee lounge – cooking	
	Seafoods – no hot food cooking	
	Seafoods – hot food cooking	
	Supermarket – incorporating butcher	NIL
	Take away – fish and chips, BBQ chicken, hamburgers	
	Take away – no hot food	

## SECTION 2 MECHANICAL REPAIRERS

**Please fill out the following if your business is involved in mechanical repair processes (and other services related to motorised equipment processes) that discharge liquid trade waste to the sewerage system.**

In the lists below, tick the 'business type' or 'processes' that best describe what your business does. Note that there is an additional list at the end for 'associated processes' eg take away food at a service station.

<b>BUSINESS TYPE</b>	<b>TICK</b>
Airport terminal	
Bus/coach depot	
Car detailer	
Car/truck dealership service centre	
Car importation premises (dewaxing only)	
Construction equipment maintenance (ie earthmoving equipment and/or cranes)	
Equipment hire premises	
Fleet vehicle operations	
Forklift maintenance	
Garbage truck washing	
Lawnmower repairer	
Motorbike mechanical repairer	
Motor boat mechanical repairer	
Motor wrecker	
Service station	
Stand alone mechanical workshop	
Train washing facility	
Transport depot	
Other, please specify	

<b>Mechanical Workshop</b>	<b>TICK</b>
Parts washing with water	
Floor washing	
Drainage and flushing of radiator coolant (not permitted for discharge)	
Parts washing with solvents (not permitted for discharge)	
Radiator repairs	
Automobile dismantling (ie motor wrecker)	
Cleaning of engine blocks and engine heads in chemical baths	
Engine/gearbox reconditioner (sent off site)	
Engine/gearbox reconditioner (carried out on site)	

<b>Repairing Car Bodies</b>	<b>TICK</b>
Panel beating	
Wet rubbing	
Spray painting	

<b>Washing and Detailing</b>	<b>TICK</b>
Tunnel type (external body only)	
Wand type (external body only)	
Washing by hand (external body only)	
Degreasing of engine and washing	
Internal washing of meat vans or truck underbodies	
External truck washing	
Internal washing of tankers	
Forecourt washing (service station)	
Open area washing (considered only under special circumstances. Applicant must supply reasons why roofing is not possible, and must include the details of a first flush system).	

## **ASSOCIATED ACTIVITIES/BUSINESSES**

Some premises have associated processes generating liquid trade waste. In addition to the above, does your premises have any of the following processes?

- Restaurant (number of seats?) \_\_\_\_\_
- Take away food bar (number of seats?) \_\_\_\_\_
- Service Station forecourt food caravan(s) \_\_\_\_\_
- Boiler blowdown (steam supply for internal washing of tankers) \_\_\_\_\_
- Chemical toilet disposal (for intercity coaches/buses) \_\_\_\_\_
- Other trade wastewater process (please specify) \_\_\_\_\_



### SECTION 3 LABORATORY

**Please fill out the following if your business has a laboratory that discharges liquid trade waste to the sewerage system.**

In the list below, tick the 'business type' that best describes your business.

<b>BUSINESS TYPE</b>	<b>TICK</b>
Agricultural research centre laboratory	
Agricultural research (herbicides) laboratory	
Analytical laboratory	
Animal health (parasitology) laboratory	
Autopsy laboratory	
Chemical (pesticides) laboratory	
Clinical laboratory	
Dental laboratory	
Film (movies) laboratory	
Hospital laboratory	
Nuclear medicine laboratory	
Pathology laboratory	
Pharmaceutical laboratory	
Photographic laboratory	
Police crime scene unit laboratory	
Business that uses radioisotope	
School domestic (home) science laboratory	
School science laboratory	
Soil testing laboratory	
Tertiary institution laboratory (please specify)	
Veterinary research laboratory	
Workplace laboratory	
Xray laboratory (radiology)	
Other, please specify	

**SECTION 4  
ANIMAL WASH**

**Please fill out the following if your business involves animal washing processes that discharge liquid trade waste to the sewerage system.**

In the list below, tick the 'business type' that best describes what your business does and also tick any 'associated processes' that are relevant to your business.

<b>BUSINESS TYPE</b>	<b>TICK</b>
Mobile animal wash	
Dog pound	
Boarding kennels	
Stables	
Racecourse	

**Does your business include any of the following associated activities/business types?**

	<b>TICK</b>
Xray facilities	
Pathology laboratory	
Autopsies performed	
Animal health (parasitology) laboratory	
Veterinary research laboratory	
Restaurant (<5000 L grease arrestor)	
Conference facility that serves hot food (<5000 L grease arrestor)	
Open areas (please indicate area size)	