

GOVERNMENT INFORMATION (PUBLIC ACCESS) ACT 2009 OPEN ACCESS - RETRIEVAL FORM - DEVELOPMENT APPLICATION



Made on or after 1 July 2010

Please complete the details of your request below and forward this form to Upper Hunter Shire Council.

Upper Hunter Shire Council
PO Box 208
Scone NSW 2337

E: council@upperhunter.nsw.gov.au
P: 02 6540 1100

Office locations:

135 Liverpool Street Scone | 34-40 Vennacher Street Merriwa | 47 Mayne Street Murrurundi

1. APPLICANT DETAILS

Company Name: _____

Title: Mr / Mrs / Ms Surname: _____ Given Name(s): _____

Postal Address: _____

Suburb: _____ Postcode: _____

Contact Number: _____ Fax: _____

Email Address: _____

2. I REQUIRE ACCESS TO THE FOLLOWING INFORMATION

File No: _____ File Description: _____

Property Address: _____

Lot: _____ Deposited Plan: _____

(Government Information (Public Access) Regulation 2009 Schedule 1(3) Information about Development Applications)

1 Information contained in the following records (whenever created) is prescribed as open access information:

- (a) development applications (within the meaning of the Environmental Planning and Assessment Act 1979) and any associated documents received in relation to a proposed development including the following:
 - (i) home warranty insurance documents,
 - (ii) construction certificates,
 - (iii) occupation certificates,
 - (iv) structural certification documents,
 - (v) town planner reports,
 - (vi) submissions received on development applications,
 - (vii) heritage consultation reports,
 - (viii) tree inspection consultation reports,
 - (ix) acoustics consultants reports,
 - (x) land contamination consultant reports,
- (b) records of decisions made on or after 1 July 2010 on development application (including decisions made on appeal),
- (c) a record that describes the general nature of the documents that the local authority decides are excluded from the operation of this clause by subclause (2).

Please be advised that the following clause sets out exclusions to open access information in relation to a Development Application.

2 However, this clause does not apply to so much of the information referred to in subclause 1(a) as consists of:

- (a) the plans and specifications for any residential parts of a proposed building, other than plans that merely show its height and its external configuration in relation to the site on which it is proposed to be erected, or
- (b) commercial information, if the information would be likely to prejudice the commercial position of the person who supplied it or to reveal a trade secret, or
- (c) development applications made before 1 July 2010 and any associated documents received (whether before on or after that date) in relation to the application.

3. ADDITIONAL INFORMATION WHERE OWNERS CONSENT IS REQUIRED

If additional information is required, please complete a Government Information (Public Access) Act 2009 Informal Access Application Form.

4. DOCUMENT INSPECTION/DELIVERY DETAILS

I wish to inspect files at Council's Administration Building: Yes No

Please forward by: Mail Fax Email

5. COPYING CHARGES

Copying charges may apply in accordance with Council's adopted fees and charges.

6. APPLICANT DECLARATION

Applicant's Signature: _____ **Date:** _____

PRIVACY STATEMENT

The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998. The intended recipients of the personal information are officers within Council; data service providers engaged by the Council from time to time; and any other agent of the Council.

The supply of the information is voluntary. If you cannot provide or do not wish to provide the information sought, Council may be unable to process your request. You may make application for access or amendment to information held by Council. You may also make a request that Council suppresses your personal information from a public register. Council will consider any such application in accordance with the Act.

Council is the agency that holds the information.

Enquiries concerning this matter can be addressed to the Public/Privacy Officer.

General information about the GIPA Act is available by calling the Office of the Information Commissioner on freecall 1800 INFOCOM (1800 463 626) or at its website: www.oic.nsw.gov.au