

UPPER HUNTER SHIRE COUNCIL CULTURAL ACTIVITY GRANT GUIDELINES

1. INTRODUCTION

Council is committed to promoting and developing cultural/art resources and activities in the community on a broad and/or specific need basis. The aims and objectives of the Cultural Activity Grants reflect the priority areas of the Upper Hunter Shire Council Cultural Plan 2017-2027. For more information visit; [Cultural Plan 2017-2027](#). We encourage applicants to consider environmental and sustainable principles in their planning and project implementation.

The aims of the Cultural Activity Grant program are to;

- facilitate the provision of cultural activities that increase participation for all residents including but not limited to young people, culturally diverse groups and inclusive activities for people living with a disability,
- develop connectivity and co-ordination between agencies involved in community cultural development,
- enhance the use of local cultural/art resources; both physical and organisational, to meet priority needs and progress the Shire's local identity,
- develop community organisational skills from a cultural perspective.

Objectives of the Cultural Activity Grants are to:

- foster closer co-operation between Council and community cultural groups,
- enhance the involvement and profile of Council in the provision of community cultural orientated services,
- increase the level of community involvement, knowledge of and appreciation of the cultural heritage in the local area,
- introduce the theme of the Shire into cultural projects, eg. horses, heritage, rural area.

Allocation of funds will be made by considering the ability of the community cultural group to meet its stated needs and objectives. The relative priority of the activity in the community will also be taken into account.

2. THE CULTURAL ACTIVITY GRANT PROCESS

Application Process

Groups prepare Cultural Activity Grant application and submit to Council by Wednesday 2 September 2020. Community Services Section collates applications for assessment by Council.

Project Ranking

High ranking shall be given to those applications which best meet Cultural Activity Grant aims and objectives

Council Meeting – 28 September 2020

All applications submitted will be presented to Council at its meeting on Monday 28 September 2020. These are reviewed and approval granted for the allocation of funding to those projects that Council believes meet the most urgent needs of the community.

3. FUNDING PROCEDURES *(As defined by Council)*

- a) The application must meet one or more aims of the Cultural Activity Grant program. Studies and/or investigations will not be eligible for funding.
- b) The initial collation of CAG applications will be forwarded to the next applicable Council meeting for deliberation and decision.
- c) The final funding decision will be made by Upper Hunter Shire Council.

4. SUPPORTING DOCUMENTATION

It is **ESSENTIAL** that the following information be attached to your application so that a fair and accurate assessment can be determined;

- a) The most recent statement of your group's finances and/or Treasurer's report clearly marked as ATTACHMENT 1.
- b) Copy of applicant's Certificate of Incorporation, clearly marked as ATTACHMENT 2.
- c) A site plan for any proposed building and approval from Council's Building Division, if applicable, clearly marked as ATTACHMENT 3.
- d) Copy of quotes of any voluntary labour, equipment etc. if applicable as ATTACHMENT 4.

5. ELIGIBILITY CRITERIA

Incorporated non-profit community based organisations from within the Upper Hunter Shire will be eligible to receive funding grants.

6. FACTORS TAKEN INTO ACCOUNT WHEN CONSIDERING APPLICATION

- a) The outcomes aim to improve and enhance cultural services in the community.
- b) The outcomes address identified local cultural/arts needs and issues in the community.
- c) The suggested implementation of the proposal is appropriate, realistic and possible.
- d) Council's CAG is the appropriate funding source.
- e) The project outcomes are achievable.

7. ITEMS ELIGIBLE FOR FUNDING

- a) Venue hire for an event/workshop
- b) Purchase of equipment or materials.
- c) Cultural Projects.
- d) Any other legitimate costs of a project.

8. FUNDS FOR BUILDING WORKS

If you are seeking to construct or renovate a building please ensure you have discussed the proposal with Council's Environmental and Community Services Department. You may need approval for any work undertaken.

You will need to submit a site plan/sketch for any proposed building projects. The plan should include any relationship the planned work has to the existing structures and/or site boundaries.

9. COUNCIL'S COMMUNITY SERVICES OFFICER

Council's Community Services Staff can assist you with:

- a) Information on the CAG procedures.
- b) Preparing your application.
- c) Any applicable costings.

Projects will be funded based on priorities within the sphere of community cultural/arts issues and needs. These can be discussed with the Community Services Staff.

The Community Services Officer can be contacted at Council's Merriwa Office on 6521 7238 (Tash Taaffe), Murrurundi Office on 6540 1356 (Heather Ranclaud), Scone Office on 6540 1153 (Amanda Catzikiris) or the Community Services Manager on 6540 1141 (Kerri Cone).

10. PREVIOUS FUNDING - Funding for the 2019/20 financial year attached.

Applicant	Project Name	Proposed Use of Funding	Amount
Aberdeen Local Studies Group (Upper Hunter Museum of rural Life)	Storage Unit	Purchase shelf unit and boxes for bound and unbound historic papers of interest; Scone Advocate, Muswellbrook Chronicle, Hunter Valley News.	\$200
King of the Ranges Stockman's Challenge Inc.	All About Bush Cooking	Celebrity Bush Cook 'Ranger Nick' will feature at the 2020 Bush Festival. A true entertainer, Ranger Nick is often referred to as the master of 'keeping it simple' and appeals to young and old as he performs versatile bush cooking using three different heat sources, catering for all conditions and situations. A busy schedule of shows throughout the event includes special interactive hands on damper making workshops for children as part of the KOTR Schools' Day program on the Friday.	\$800
Main Camp Recreation Reserve Land Manager	Traditional Rouchel Christmas	Host a family fun event with a Christmas theme focusing on activities and games of the area's heritage, to be held at the Main Camp Reservation Ground. The afternoon will comprise of games for all ages. This will be followed by a BBQ and evening of bush poetry and ballads at the Rouchel School of Arts Hall which will be decorated with traditional home crafts, that would have formed the basis of Christmas gift giving and are still practiced by members of the community.	\$1200
Merriwa Pre-School and Activity Centre Association Incorporated	Continued Cultural Hub	We require additional resources and furniture to further encourage children to engage in learning experiences at the developing cultural hub including a cultural learning experience with Carlos African Drumming.	\$1000
Murrurundi & District Historical Society Inc.	Park Information – Signage	Put object information signs on the three objects in Murrurundi CTC park.	\$600
Murrurundi Pre School Inc.	Community Dance	Our project includes Scone, Wingen, Blandford, Murrurundi and Willow Tree communities coming together to celebrate Halloween in a safe environment.	\$500
Rotary Club of Scone	Supporting English Conversation with Resources	The Uniting Church runs a conversation English class for new arrivals to assist new arrivals to Australia and Scone enhance their language skills to enable improved connectivity to the Scone community and enhance community interaction and participation.	\$765
Scone and District Garden Club	Mosaic Workshop	Mosaic Workshop	\$900
Scone & Upper Hunter Historical Society Inc.	Protection & Conservation of Historical Research Maps	Purchase suitable material to protect and conserve historical maps of Scone and district which are held at the Research Centre.	\$690
Scone Arts & Crafts Inc.	Phase Two – Replacement of Hang System/ Rear Hall	Installation of a new hanging system in the rear hall is the second phase of a safety driven project to minimise the need to climb ladders constantly while hanging the Scone art Prize, which is a major community event.	\$1000
Scone Grammar School Parents and Friends Association	Completion of SGS Indigenous Yarn Circle and Garden	To enhance our Aboriginal playground space with the addition of edible tucker plants and Aboriginal art.	\$980

Applicant	Project Name	Proposed Use of Funding	Amount
Scone Neighbourhood Resource Centre	Celebrating Cultural Diversity	To provide entertainment for Harmony Day 2020. In a relaxed environment everyone is invited to bring a meal representing the country where they were born, joining in friendship while sharing the meals and enjoying the entertainment. It is interactive, encouraging everyone to participate.	\$840
Scout Association of Aust, NSW Branch, 1 st Scone Scout Group	Founders Day Celebration	Enable Scouts and Guides from across Upper Hunter (Singleton to Murrurundi) join together for an afternoon of outdoor activities at Denman Recreation ground.	\$500
St Mary's Primary School, Scone Parents and Friends Association	Acknowledgement of Country Garden and enhancement of aboriginal dry creek garden.	To create a welcoming Indigenous garden beside our school hall. The space will feature native plants, Acknowledgement of Country art and totem poles. We also hope to add a yarning space for our students and art to our existing Indigenous dry creek garden space.	\$1500
St Joseph's Primary School P&F	Aboriginal Yarning Circle, Garden and Occupational Therapy / Sensory Activities	This project will assist Aboriginal and Torres Strait Islander heritage / culture to be visible in the school through the creation of a portable Yarning Circle, an Aboriginal rock garden and Aboriginal themed literacy, numeracy and occupational therapy / sensory movement activities within the school playground.	\$1125
Upper Hunter Museum of Rural Life Inc.	Monthly 'Golden Oldies' Movies and Luncheon	Social participation, enhancing cultural awareness through viewing a movie, hired from the Sound and Film archives, presented at the Aberdeen Sport and Recreation Club.	\$800
Ukulele Group (Auspice by Murrurundi Arts and Crafts Council)	Murrurundi Uke Muster	The Uke Muster will bring people together from across the Upper Hunter and North West NSW who are primarily already involved with an existing Ukulele Group – currently in Scone, Murrurundi, Quirindi, Werris Creek, Tamworth x 2 and Gunnedah. The funding will enable engagement with Mark Jackson who will run a masterclass workshop and coordinate a performance for all participants.	\$800
Warrah Writers	Memoir Writing Workshop	Life writing is a way of exploring your own experience of life, other people's lives, places, events and ideas. As experienced mature aged amateur writers we feel it is timely to delve into memoir genre. We know we would benefit from a well-run workshop and then be in a position to share our increased awareness and knowledge.	\$800