



FINANCE COMMITTEE CHARTER

- CHAIRMAN:** Appointed by Council.
- COUNCILLORS:** Four (4) Councillors to be elected.
- In addition the Mayor shall be a member of the Committee and may elect to chair any meeting of the Committee.
- Other Councillors may attend. They may speak on any matter, ask questions but cannot vote.
- STAFF ATTENDING:** Director Corporate Services (Committee secretary)
Finance Manager
- General Manager may ex officio attend any meeting and other Directors when necessary and when required.
- QUORUM:** Two (2) Councillors.
- MEETING TIME:** At 8.30 am on the Wednesday prior to the Ordinary Meeting of Council, which is held on the last Monday of each month. The meeting to be moved back to the previous Wednesday of the month when there is a conflict of dates, ie Christmas, Easter.
- VENUE:** Council Chambers.
- OBJECTIVES:** To consider matters referred from time to time by Council or matters considered to be of urgent nature by the Committee, Chairperson, Mayor, General Manager and Director Corporate Services.
- RESPONSIBILITIES:** To make recommendations to Council on any matters referred to it by Council, matters considered to be of an urgent nature relating to the financial operations of Council and to the following specific areas of responsibility:
- Financial (including budgetary).
 - Use of manpower resources, plant and equipment.
 - Investments.
 - Current assets.
 - Operations.
 - And any other matters that may be from time to time referred by Council.
- TERMS OF REFERENCE:**
1. To consider reports, advice and recommendations of management, together with relevant information from third parties and to make recommendations to Council on matters placed before the Committee ensuring the recommendations are within the limits of available resources and subject to the powers vested under the statutes, regulations and Council's own policies.
 2. To recommend to Council the need for the formulation of or amendment to policies in relation to matters before the Committee.



DEVELOPMENT & ENVIRONMENTAL SERVICES COMMITTEE CHARTER

- CHAIRMAN:** Elected by Council.
- COUNCILLORS:** Four (4) Councillors to be elected.
- The Mayor shall ex officio be a member of the Committee and may elect to chair any meeting of the Committee.
- Other Councillors may attend. They may speak on any matter, ask questions but cannot vote.
- STAFF ATTENDING:** Director Environmental & Community Services (Committee secretary)
Senior Environmental Planner and/or Health, Building & Compliance Coordinator.
- General Manager may ex officio attend any meeting and other Directors when necessary and when required.
- QUORUM:** Two (2) Councillors.
- MEETING TIME:** The second Tuesday, of each month commencing at 10.00 am.
- VENUE:** Council Chambers
- OBJECTIVES:** To consider matters referred from time to time by Council or matters considered to be of an urgent nature by the Committee Chairperson, Mayor, General Manager, Senior Environmental Officer and/or Senior Health & Building Surveyor.
- RESPONSIBILITIES:** To make recommendations to Council on any matters referred to it by Council or matters considered to be of an urgent nature as defined above and relating to the following areas of responsibility:
- Development applications and buildings applications.
 - All Local Environmental Plans, Development Control Plans, policies and codes pertaining to development and environmental matters within the Shire.
 - Health services to the community.
- TERMS OF REFERENCE:**
1. To consider reports, advice and recommendations of Management, together with relevant information from third parties and to make recommendations to Council on matters placed before the Committee ensuring the recommendations are within the limits of available resources and subject to the powers vested under the Statutes, Regulations and Council's own policies.
 2. To recommend to Council the need for the formulation of or amendment to policies in relation to matters before the Committee.



INFRASTRUCTURE SERVICES COMMITTEE CHARTER

- CHAIRMAN:** Elected by Council or Committee.
- COUNCILLORS:** Four (4) Councillors to be elected.
- The Mayor shall ex officio be a member of the Committee and may elect to chair any meeting of the Committee.
- Other Councillors may attend. They may speak on any matter, ask questions but cannot vote.
- STAFF ATTENDING:** Director Infrastructure Services (Committee secretary)
Manager Works Delivery
Manager Strategic Assets
- General Manager may ex officio attend any meeting and other Directors when necessary and when required.
- QUORUM:** Two (2) Councillors.
- MEETING TIME:** The second Tuesday of the month commencing at 1.00 pm.
- VENUE:** Council Chambers
- OBJECTIVES:** To consider matters referred from time to time by Council or matters considered to be of an urgent nature by the Committee Chairperson, Mayor, General Manager and Director Infrastructure Services.
- RESPONSIBILITIES:** To make recommendations to Council on any matters referred to it by Council or matters considered to be of an urgent nature as defined above and relating to the following areas of responsibility:
- The development and monitoring of all works programs.
 - Asset management of Council's civil infrastructure.
 - Emergency and fire services.
 - Water supply services.
 - Sewerage services.
 - Waste management services.
 - Mechanical asset management.
 - Horticultural services.
 - Input into the Corporate Plan in relation to the responsibilities listed above.
 - And other matters that may be from time to time referred by Council.
- TERMS OF REFERENCE:**
1. To consider reports, advice and recommendations of Management, together with relevant information from third parties and to make recommendations to Council on matters placed before the Committee ensuring the recommendations are within the limits of available resources and subject to the powers vested under the Statutes, Regulations and Council's own policies.
 2. To recommend to Council the need for the formulation of or amendment to policies in relation to matters before the Committee.