



POLICY

COMMUNITY RELATIONS – Awards (Prizes) – Creative Arts Excellence

Date adopted by Council	29 April 2024
Minute number	24/076
Endorsed by	Senior Management Group - 20 April 2024
CM Ref	CD-63/23
Due for review	29 April 2028
Related documents	Nil
Responsible officer	Manager Community Services
Department/Section	Environmental and Community Services
Category	Community
Community Strategic Plan goal	Goal 8 Provide Community leadership
	CS32 Promote and celebrate the achievements of Council and local Community.



Policy Statement

Council will celebrate the young people in the Shire by recognising their achievements and supporting their further education in the creative arts.

Objective

To provide recognition to students who have excelled in the creative arts and who wish to undertake further education in this field.

Scope

This policy applies to:

- All Councillors
- All Members of the Council Australia Day Committees – all districts
- Council staff

Definitions

All terms used in this policy have been the standard dictionary definition.

Policy Details

Council celebrates the creative achievements of young people in the Shire through the provision of the Creative Arts Excellence awards to a nominated year 12 student from each secondary school in the Shire as a significant part of the Australia Day events.

The Community Services Department will:

1. forward the guidelines and nomination form to the principals of the secondary schools in the Shire in November each year;
2. request the principals to return their nominations by 30 November;
3. prepare a report for consideration by Council at its December meeting, with the details of the four nominees; and,
4. coordinate the attendance of the nominees and arrange for the presentation of prize money and certificates at the relevant Australia Day event in Aberdeen, Merriwa, Murrurundi or Scone.

Responsibilities

Councillors

Councillors will be responsible for the determination of the Award.

Manager Community Services

The Manager Community Services will be responsible for overseeing the implementation of the Award nomination process.



Community Services Officers

The Community Services Officer will be responsible for the day-to-day activities associated with Award nomination process.

All Staff

All staff will have responsibility for understanding this policy.

References and Related Legislation

- School Achievement Award and Creative Arts Excellence Award – Guidelines and Nomination form 2020 (TRIM document INT-45230/20)

Version History

Version No.	Date	CD Ref	Reason for Review
1	29/11/2005	INT-1928/05	
2	23/06/2008	INT-20598/08	
3	29/08/2013	INT-8606/13	
4	09/01/2017	INT-1606/17	
5	14/12/2020	CD-203/20	Policy Review
6	29/04/2024	CD-63/23	Timed policy review