

POLICY

ROADS – MAINTENANCE – Maintained Dedicated Public Roads

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| Date adopted by Council | 28 June 2021 |
| Minute number | H.06.2 |
| Endorsed by | Senior Management Group |
| CM Ref | CD-183/20 |
| Due for review | September 2025 |
| Related documents | Various Asset Management Plans Maintained Dedicated Public Roads Register |
| Responsible officer | Manager Works Delivery |
| Department/Section | Infrastructure Services Department / Works Delivery |
| Category | Roads |
| Community Strategic Plan goal | Goal 7 Enhance and improve the road network and bridges to meet the needs of current and future generations and communicate priorities and progress to the Community. |
| | CS27 Maintain and upgrade the road network and bridges. |



Policy Statement

Upper Hunter Shire Council will maintain the dedicated public roads listed in Council's maintained dedicated public roads register. Maintained roads are dedicated public roads which are constructed gravel roads and currently maintained by Council. This policy excludes Crown Reserve Roads, Private Roads and Rights of Way.

Objective

- To provide an equitable share of the limited road maintenance resources to meet the needs of current and future generations
- To make a determination on the roads that should be incorporated into the maintained road network
- To define the guidelines that can be applied to requests for the maintenance of roads listed on the maintained road network
- To define the guidelines that can be applied to requests for the maintenance of roads not listed on the maintained road network

Scope

Council will only accept the ongoing maintenance of “unmaintained dedicated public roads” where the following criteria are met:

1. The road to be maintained will serve five (5) or more permanent residences
2. The extent of the road to be maintained terminates at the front gate of the last permanent residences
3. The road and drainage has been constructed to Upper Hunter Shire Council Engineering Guidelines for Subdivisions at the cost of the developer and residence
4. The road and drainage construction has been inspected and approved by the Director of Infrastructure Services or nominated officer
5. Council formally resolves to maintain the road

Policy Details

Council will prepare and maintain a register of maintained dedicated public roads that will also be reflected in mapping and GIS systems. The register will be updated as required and adopted by Council.

Council will erect a sign at the end of the maintained roads advising the commencement of the unmaintained road. The signs will be progressively installed. Unmaintained dedicated public roads will not be maintained or inspected by Council due to limited resources.

Where a resident or ratepayer requests an unmaintained dedicated public road to be maintained on an ongoing basis, the criteria (1-5) must be met.



Crown Reserve Roads are the responsibility of NSW Crown Lands Office of the Department of Lands. Private Roads and Rights of Way are the responsibility of the owners and beneficiaries.

Responsibilities

Councillors

Councillors will review and adopt the policy.

Senior Management Group

The Senior Management Group will support this policy and ensure their relevant areas are implementing it consistently.

All Directors

All Directors will ensure their relevant areas are implementing it consistently.

All Managers

All Managers will support this policy and ensure it is implemented when applicable to their area and works undertaken.

All Coordinators and Supervisors

All Coordinators and Supervisors will support this policy and ensure it is implemented when applicable to their area and works undertaken.

All Staff

The relevant officers will have reasonability to ensure the policy is implemented and all procedures are adhered to.

References and Related Legislation

- This policy was adopted by Council at its meeting on 28 June 2021 and replaces the policy of the same name dated 30 July 2018.

Version History

| Version No. | Date | CD Ref | Reason for Review |
|-------------|------------|--------|-------------------|
| 1 | 30/07/2018 | | |
| 2 | 28/06/2021 | | Timed review |
| 3 | | | |
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