

# POLICY

## Laws & Enforcement – Abandoned Shopping Trolleys

Date adopted by Council	14 December 2020
Minute number	H.12.4
Endorsed by	Council
CM Ref	CD-206/20
Due for review	November 2024
Related documents	INT-34004/16
Responsible officer	Compliance Officer
Department/Section	Environmental & Community Services
Category	Regulatory Compliance
Community Strategic Plan goal	<b>Goal 4</b> Plan for a sustainable future
	<b>CS14</b> Provide efficient and effective advisory, assessment and regulatory services focused on being Customer 'friendly', responsive and environmentally responsible.



## Policy Statement

Council will ensure that all abandoned shopping trolleys are promptly removed in accordance with the details set out below.

## Objective

To facilitate the removal of abandoned shopping trolleys from the CBD's and surrounding streets thus reducing the potential risk to public safety and possible litigation.

## Scope

This policy applies to Council staff and owners of shopping trolleys abandoned on land owned or managed by Upper Hunter Shire Council including public roads.

## Definitions

All terms used in this policy have the standard dictionary definition.

## Policy Details

- A contact list for use by Council will be made available and updated on a regular basis by each retailer.
- Council's Compliance Officer will be responsible for liaising with supermarkets regarding abandoned trolley(s). The duty manager of the supermarket will be responsible for liaising with Council regarding abandoned trolleys.
- Liaison between supermarkets and Council should be on a regular or as necessary basis to determine the number of trolleys currently impounded and agree to arrangements for collection of these trolleys.
- Supermarkets are to ensure the ownership of all trolleys for customer use are easily identifiable.
- Council personnel who become aware of the location of abandoned trolleys are to notify the Compliance Officer of the relevant information as soon as practicable, eg, number, location and ownership.
- The Compliance Officer will notify the supermarket as soon as practicable.
- The relevant store will collect the trolleys within one full working day of notification from the Council.
- If the abandoned trolley(s) have not been collected within one working day of the relevant store being notified, Council may impound the trolley(s). If the trolley(s) pose a direct danger to any member of the public or traffic, the trolley(s) will be impounded immediately.



- Changes to the designated Council staff member or to the store manager is to be relayed in writing to all stores and Council where practicable.
- Impounding fees are payable as per Council’s Fees and Charges Schedule.

## **Responsibilities**

### **Director Environmental & Community Services**

The Director Environmental & Community Services will be responsible for the implementation of this policy and making recommendations to the General Manager to review and update the policy as necessary.

### **Compliance Officers**

Compliance Officers will be responsible for investigating reports of abandoned shopping trolleys, liaising with retailers and impounding trolleys in accordance with this policy.

## **References and Related Legislation**

- INT-34004/16
- Impounding Act 1993

## **Version History**

<b>Version No.</b>	<b>Date</b>	<b>Reason for Review</b>
3	November 2016	Policy INT-3400/16 replaces Policy that of the same title dated 3/9/2013 (INT-9233/13)
4	November 2020	Policy Review